

WINTERFEST EXPO – DECEMBER 7, 2024 – 9 am to 3 pm

Registration & payment prior to November 27, 2024 guarantees you a space!

MN Revenue Certificate of Compliance required with registration: MN ST-19

Business Name: _____

For commercial vendors – exact product name required!

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____

E-Mail Address: _____

BOOTH SELECTION:

Commons (8' by 10') @ \$75/booth \$ _____

Cardinal Gym (12' by 10') @ \$80/booth \$ _____

Additional booths @ \$60/booth \$ _____

Electrical service @ \$5 \$ _____

Tables @ \$15/table \$ _____

TOTAL (amount enclosed) \$ _____

ANY SPECIAL REQUESTS ON LOCATION, SET-UP AND ETC: _____

DESCRIBE YOUR PRODUCTS OR SERVICE: _____

Will you accept EXPO CASH? (circle) YES NO

CHECKS TO: LUYERNE AREA CHAMBER *Payment must be included with registration!*
Call or fill out below for credit card payment. Receipts will be emailed/mailed to you!

CREDIT CARD: _____ Credit Card Number: _____

Expiration Date: _____ V-Code: _____ Zip Code on Card: _____

Name on credit card: _____

Mail to: LUYERNE AREA CHAMBER | 213 East Luyerne Street | Luyerne, MN 56156

E-mail: luyernechamber@co.rock.mn.us Call: 507-283-4061

MN ST-19 REQUIRED TO COMPLETE REGISTRATION

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.



Luverne
Winterfest
2024

DECEMBER 7, 2024 **Holiday Expo**

The highlight of Winterfest Weekend in Luverne is the HOLIDAY EXPO! The show, held in the Luverne Public School Cardinal Gym & Commons on Saturday, December 7th from 9 am to 3 pm. The Expo draws 1,000-1,500 people from the tri-state area shopping for the holidays!

SHOW DETAILS:

- Booths in the Commons are 8' by 10'. Cost of booth \$75 and \$60 additional for each additional booth. Booths in this area are limited and are available on a first come, first serve basis.
- Booths in the Cardinal Gym are 12' by 10'. Cost of the first booth is \$80 and each additional booth is \$60.
- *All commercial product spaces are exclusive. (Meaning only 1 representative per commercial product will be accepted.) Applications are accepted on a first come, first serve basis.*
- Fee for electric service is \$5.
- *Tables are not provided but are available to rent for \$15 each.*
- Two chairs are available for each booth.
- Corners, wall-space and electrical service are provided first come/first serve basis.
- Payment is required with all registration. A letter of acceptance will be mailed or emailed when your application is received and processed.
- *Minnesota requires proof of tax ID or exempt status. Please return the enclosed ST 19 with your application.* For information on sales tax—call MN Dept. of Revenue at 1 651-282-5225.
- Final show details and information will be emailed a week prior to event.
- Set-up will be allowed Friday evening from 7:30 to 9:30 pm & Saturday morning 6:30 to 9 am.
- **HOLIDAY EXPO CASH...the Chamber will draw 2—\$25 prizes at 10am, 11am, 12noon, 1pm and 2pm.** Winners must be present and the “Expo Cash” must be redeemed during the show. Vendors who accept the EXPO CASH will be paid in cash by the Chamber during the show. Expo Cash will be in \$5 increments and no change should be given. **If you agree to accept the cash, please indicate so on your application.**

The Chamber is working to make this event more successful than ever!

If you have any questions, concerns or ideas, please feel free to contact the Chamber:

507 283-4061 888 283-4061 (toll free)

Jane Wildung Lanphere, Executive Director

louvernechamber@co.rock.mn.us


LUVERNE AREA CHAMBER—213 EAST LUVERNE STREET—LUVERNE MN 56156

Check out all that is going on at: www.LuverneChamber.com



Luverne Area Chamber & CVB
213 East Luverne Street
Luverne MN 56156

Re: Vendor Application



Join us for the WINTERFEST EXPO!
LUVERNE'S HOLIDAY VENDOR SHOW
December 7, 2024 | 9 am to 3 pm
At Luverne Public Schools

